

# Craft Alive

## EXHIBITOR APPLICATION

EXHIBITOR INFORMATION			
Business Name			
Applicant Name			
ABN			
Address			
Email			
Phone			
Social Media	@		
Product Description			
How did you hear about CraftAlive?			
EVENTS YOU'D LIKE TO EXHIBIT AT			
<input type="checkbox"/> Penrith	<input type="checkbox"/> Canberra	<input type="checkbox"/> Hawkesbury	<input type="checkbox"/> Toowoomba
<input type="checkbox"/> Wagga Wagga	<input type="checkbox"/> Mount Gambier	<input type="checkbox"/> Townsville	<input type="checkbox"/> Morwell
<input type="checkbox"/> Newcastle	<input type="checkbox"/> Bendigo	<input type="checkbox"/> Cairns	<input type="checkbox"/> Launceston
<input type="checkbox"/> Ballarat	<input type="checkbox"/> Wodonga	<input type="checkbox"/> Dubbo	<input type="checkbox"/> Logan
<input type="checkbox"/> Sunshine Coast	<input type="checkbox"/> Mildura	<input type="checkbox"/> Tamworth	
SITE INCLUSIONS			
Preferred Site Size	(width x depth) = sqm		
Power - add \$50	<input type="checkbox"/> Yes <input type="checkbox"/> No	Trestle Table/s	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Stall Type	<input type="checkbox"/> In Line (no additional costs) <input type="checkbox"/> Corner (add \$70) <input type="checkbox"/> Dead Corner (add \$40) <input type="checkbox"/> End Cap (add \$100)		
Make & Take site (refer to price listed in Teaching Opportunities)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Interested in Interactive Studio	<input type="checkbox"/> Yes <input type="checkbox"/> No
Interested in running Craft Classes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Interested in running Craft Chats	<input type="checkbox"/> Yes <input type="checkbox"/> No

ph: 03 9682 5133

info@craftalive.com.au

[WWW.CRAFTALIVE.COM.AU](http://WWW.CRAFTALIVE.COM.AU)

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## EXHIBITOR APPLICATION

PAYMENT DETAILS			
<b>DIRECT DEPOSIT DETAILS</b>			
Account Name	Craft Events Pty Ltd		
Bank Name	Westpac		
BSB	033-607	Acc	003639
Reference	Be sure to use your invoice number as your reference		
<b>CREDIT CARD DETAILS</b>			
Name on card			
Card Number			
Expiry Date		CCV Number	
Signature			
<b>COMPLETION OF APPLICATION</b>			
Completion Checklist	<input type="checkbox"/> Paid deposit <input type="checkbox"/> Attached photos of products <input type="checkbox"/> Attached a copy of Public Liability Insurance <input type="checkbox"/> Fully read and agree to meet all conditions set out by CraftAlive in the Exhibitor Information Schedule and Terms and Conditions <input type="checkbox"/> Attached the signed Terms and Conditions <input type="checkbox"/> Emailed application and attachments to info@craftalive.com.au		
<p>I have fully read and agree to meet all the conditions set out by CraftAlive in the Exhibitor Information Schedule and Terms and Conditions.</p> <p>As CraftAlive events fill rapidly, site preferences will be allocated upo receipt of an application form and deposit only. Late bookings will be accepted subject to availability.</p> <p>I am agreeing to pay a 50% site deposit, supply photographs of a high resolution and high quality standard, supply a copy of Public Liability Insurance and will pay the balance of fees sixty (60) days prior to the event to secure my site booking.</p>			
Signature		Date	

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## TERMS & CONDITIONS

### TERMINOLOGY

ORGANISER means CRAFTALIVE (ABN 44 120 949 956) and/or their agents and staff.

EXHIBITOR SITES, BOOTHS, STANDS and/or SITE SPACE means the area allocated to the Exhibitor within the venue for the duration of the event.

### THE CONDITIONS AGREED TO ARE

1. The exhibitor shall be liable for any wall, floor, ceiling or glass damage caused by moving to and from their allocated site with any goods or exhibits.
2. The Organiser shall not be liable for damage to Exhibitors wares or exhibits caused by theft, fire, loss, water, electrical faults, strikes, storms or interference by any person or other cause whatsoever.
3. The Organiser shall not be liable to the Exhibitor for any expenses, damages or losses the Exhibitor may incur as a result of the event being cancelled or postponed.
4. The Exhibitor agrees to use and occupy space at the risk of the Exhibitor and releases the Organiser to the full extent of the law from all claims and demands of any kind; from all liability arising from any damage or accident to property, or injury to any person in the Exhibitors' allocated space. The Exhibitor indemnifies the Organiser and/or their agents and staff from and against all actions, claims, demands, loss, damage, fines, costs and expenses included by the Organiser and/or their agents and staff or for which the Organiser and/or their agents and staff may become liable with respect of the Exhibitors' allocated space.
5. The Exhibitor is responsible for the delivery and setting up of their exhibits and removal of all his/her own displays and materials, including rubbish material.
6. The Exhibitor must have occupied his/her stand by the allocated set up time on set up day. In the event of a late arrival due to mitigating circumstances CraftAlive organisers must be notified 24 hours in advance. CraftAlive organisers reserve the right to dismantle or reallocate a stand.
7. The Exhibitor must maintain his/her supply of stock throughout the event and use 'sold' stickers if his/her display is in danger of becoming depleted of stock to the event or shows detriment.
8. The Exhibitor is responsible for keeping his/her stand clean and tidy during the event, including removing rubbish while setting up and packing up your display.
9. Stand must be completely set up by the end of set up day with absolutely no setting up during show hours. Your stand must be opened and staffed during all show hours.
10. Packing up may not begin until after the show/event has closed on its last day.
11. The Exhibitor must keep his/her display, advertising and serving areas completely within the confines of his/her stand. There is to be no encroaching into the aisles.
12. All signs must be professionally made and sites must be professionally presented to the standards of the organisers.
13. No pets or radios are allowed at the show.
14. No public address systems are to be used by Exhibitors without the Organiser's consent.
15. The Organiser's shall not be held liable for any injury to the Exhibitors or his/her helpers or for any loss or damage to the Exhibitor's wares or personal property. Insurance against these is the sole responsibility of the Exhibitor at his/her own cost.
16. Any changes made to invoiced bookings will incur a \$50 administration fee.
17. The Exhibitor indemnifies and will keep indemnified and holds harmless the Organiser from and against all actions,

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suits, proceedings, claims, demands, costs, losses, damages and expenses whatsoever nature and howsoever occurring (and

whether arising from the negligence of the Exhibitor or any employee, servant or agent of the Exhibitor) brought against or made upon the Organiser by any other person or entity to which the Exhibitor may pay, suffer or sustain arising directly or indirectly from the entry to the use of or the attendance upon the premises by the Exhibitor for the purpose of exhibiting its products.

18. The Exhibitor hereby releases and discharges the Organiser from any such actions, suits, proceedings, claims, demands, costs, losses, damages, and expenses which but for provisions hereof might be brought against or made upon the Organiser.
19. The Exhibitor agrees that no claim or proceeding whatsoever will be instituted or permitted to be instituted by the Exhibitor against the Organiser.
20. The Organisers shall not be held liable to perform or fulfil its contractual obligations due to any cause beyond their control, including, but not limited to acts of God, fire, flood, war, public disaster, industrial dispute or Government enactment.
21. The Organisers reserve the right at all times to cancel this contractor, to remove any exhibits, stand or Exhibitor from any of their shows, exhibitions or events at any time.
22. Payment by cheques will incur a \$25 processing fee, as will payment by a cheque that does not clear.
23. CraftAlive does not accept American Express.
24. Invoices and written commitments are equivalent to contracts, as well as signed application forms, and will be treated as such.
25. The Exhibitor shall take out Public Liability Insurance with a limit of liability of no less than \$10 million and be able to show proof of such insurance cover to the Organiser before occupying a site. For information on obtaining Public Liability Cover please see registration form.
26. CraftAlive is a subsidiary of Craft Events PTY LTD and may invoice and trade under this business name as well.
27. The Exhibitor must comply with all current Workplace Health and Safety standards and must comply with all laws covering the display of/or sale of all goods
28. The Exhibitor must pay 50% deposit for each show at time of booking. No site will be held without a deposit. Deposits are non-refundable and non-transferable.
29. The Exhibitor will finalise all monies owing sixty (60) days prior to the commencement of the show. Prompt payment is required.
30. Exhibitors will not be permitted to occupy their site unless they have fulfilled all payment conditions and provided all documentation required as outlined in the Exhibitors pack.
31. Only cancellations provided in writing will be accepted. Deposits paid for a cancelled event will not be refunded. Deposit or monies outlaid for one event will not be transferred to another event upon cancellation. Cancellations incur a \$100 fee. Exhibitors who cancel less than 4 weeks prior to an event will be liable for the site fee. The only exception is if the original Exhibitor finds a replacement approved by CraftAlive. Only the Administration fee applies in this case.
32. All decisions are final and are at the discretion of CraftAlive.

I have fully read, understand and agree to meet all terms and conditions set out by CraftAlive herein.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

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